





**Brighton & Hove
City Council**

Older People's Council

Title:	Older People's Council										
Date:	18 December 2012										
Time:	10.15am										
Venue	Room 126, King's House										
Members:	Councillors: Hazelgrove (Chair) <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Tonks</td> <td style="width: 50%;">Terry</td> </tr> <tr> <td>Bojczuk</td> <td>Colin Vincent</td> </tr> <tr> <td>Brown</td> <td>Couldery</td> </tr> <tr> <td>Eyles</td> <td>Morley</td> </tr> <tr> <td>Steer</td> <td>Wakeling</td> </tr> </table>	Tonks	Terry	Bojczuk	Colin Vincent	Brown	Couldery	Eyles	Morley	Steer	Wakeling
Tonks	Terry										
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Brown	Couldery										
Eyles	Morley										
Steer	Wakeling										
Contact:	Mary van Beinum Overview & Scrutiny Support Officer 01273- 291062 mary.vanbeinum@brighton-hove.gov.uk										

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AGENDA

92. Procedural Business

Apologies and Declarations of Interest.

93. Minutes of the meeting held on 20 November**1 - 6**

To consider (a) the minutes of the last meeting held on 20 November and (b) matters arising from the minutes.

94. The Keep

Presentation by Wendy Walker, Senior Archivist and Programme Manager for The Keep, East Sussex County Council

95. Charges and Fees in Adult Social Care Services

Presentation by Anne Hagan, Head of Commissioning & Partnerships; Jane MacDonald, Commissioning Manager; and Angie Emerson, Head of Financial Assessment.

96. New Dynamics of Ageing Programme

Presentation by John Barry, former Secretary, OPC.

97. Committee Work Plan**7 - 26****98. OPC Work Programme and Update****27 - 28****99. Any Other Business**

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Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact Mary van Beinum, (01273 29-1062) or email scrutiny@brighton-hove.gov.uk

Date of Publication 10 December 2012

BRIGHTON & HOVE CITY COUNCIL

OLDER PEOPLE'S COUNCIL

10.00am 20 NOVEMBER 2012

ROOM 126, KING'S HOUSE

MINUTES

Present: Hazelgrove (Chair), Tonks, Bojczuk, Brown, Eyles, Steer, Terry, Vincent, Couldery, Morley and Wakeling

Also in attendance: Councillor Geoffrey Bowden

PART ONE

89. PROCEDURAL BUSINESS

89.1 Note 10.15am start time for all future public and non-public OPC meetings.

89.2 Marion Couldery was welcomed to the meeting.

89.3 Apologies from Isla Robertson of Pensioner Association.

90. MINUTES

90.1 At 83.5 peg feeding was a healthcare technique.

90.2 At Item 84 Sue Howley said all interested in helping engage with older people on Age Friendly City were invited to the next Pensioner Action meeting, 10am – 12.30am on Tuesday 27 November in the Friends Meeting House, that would be attended by Annie Alexander (Public Health Programme Manager) and Emma Daniel (CVSF) (ACTION - All)

90.3 At 85.4 The Head of Scrutiny would be asked to invite relevant officers from Social Care, Public Health and Housing to speak at 22 January 2013 OPC meeting on implications of the budget proposals for older people's services. Members were interested in how the European budget situation would affect project funding, eg Interreg. (ACTION - Scrutiny)

90.4 At 86.1 The annual affiliation fee was £15 and this had been paid.

90.5 At 87.5 Older people were more likely than other age groups to be concerned about restructuring of bowls clubs and mobile libraries.

90.6 At 87.9 Noted that Hove Square proposals were on hold. On proposals for road crossings at Seven Dials, Francis Tonks had written to the Argus that zebra crossings were less

preferable for the elderly and partially sighted than the existing traffic lights. Age UK Brighton & Hove had also made representations about erecting a sign to indicate their offices nearby.

90.7 Regarding major development proposals, eg Lewes Road, Brighton Station Gateway and Seven Dials the Chair Jack Hazelgrove noted that OPC members, both individually and as a group could respond. The Council's Forward Plan would be included on all OPC agendas to enable early discussion and where possible a combined response from an older people's perspective to influence decision-making, contribute to Age-Friendly City. OPC Member attendance at Committees was a crucial part of getting early information and early input into policy development. (ACTION – Scrutiny, all)

90.8 Penny Morley noted that in development proposals, 'Consultations' and 'Equalities' did not include 'older people' in the list of groups to be consulted; whereas older people ought to be considered specifically as a matter of course, age being a protected characteristic, and should be part of Equality Impact Assessment. Councillor Geoffrey Bowden said OPC ought, as routine, to be a consultee on all proposals eg the Seafront Strategy. OPC would write to Councillor Ben Duncan as lead on Equalities.) (ACTION - Scrutiny)

90.9 The Chair Jack Hazelgrove noted that in discussion with the Leader Councillor Jason Kitcat, there had to be reluctant acceptance that no more could be done within the Council about holding an Older Peoples Day in the foreseeable future.

90.10 Francis Tonks who served on the Steering Group for (all) People's Day, said the OPC stall at that event was well linked with other Health and Wellbeing organisations, which was valuable. Harry Steer said some smaller organisations that he represented, wanted an Older People's Day; they did not consider it worthwhile to attend People's Day, as they would not be noticed there.

90.11 Members were glad to have participated in Peoples Day and the Tea Party with the Mayor.

90.12 It was suggested that all older people's groups work closely together, eg towards a consultation launch day for Age Friendly City, to help attract support and funding – so that would be a 'de facto' Older People's Day. The Public Health Programme Manager would be contacted. (ACTION - Scrutiny)

91. DISCUSSION OF THE OPC FUTURE WORK PLAN

91.1 OPC Secretary Mike Bojczuk outlined the draft presentation for use by OPC Members in promoting the OPC more widely eg potential funders and various organisations in the City. This would be refined based on the comments made here and would be available for all to use; the motto being 'Powerpoint or Perish.'

91.2 He demonstrated the on-line form at bahafc.freeforms.org he had designed to raise older audience participation in Age Friendly City and this was welcomed.

91.3 General issues raised:

91.4 The OPC electoral register is incomplete for residents aged between 60 and 70 years; the current canvassing system linked with the issuing of free bus passes was not working well.

Leafletting in libraries, GP surgeries and health centres had already been tried. Mike was happy to help eg help send out bulk e-mails.

91.5 Age UK Brighton & Hove, Pensioner Action, Pensioner Association, would be referred to as Partner Organisations.

91.6 The role of Councillor Geoffrey Bowden for OPC was as Administration Link Councillor and this was welcomed.

91.7 OPC successes to date were mentioned by Members – they had included many active campaigns though these were difficult to evidence. Often based on individual Members' specific interests these actions had in fact influenced Council and NHS decision-making. From now, OPC have to focus on future aims rather than the past achievements.

91.8 Engagement issues raised:

Better publicity and engagement with older people represented by OPC was needed eg broadcasting successes, more attractive photos and illustrations for the annual report, better presence on the Council's website and links to OPC website. The Secretary was concerned to involve others in helping developing the OPC website.

91.9 More older residents to be encouraged to attend OPC meetings; with posters sent out the week before the meeting, leaflets, handouts etc. Stress that this is an 'Open' meeting. But what more can be done within existing resources. Janet suggested more people from Hove would go to public meetings, were they held not in Jubilee Library but more centrally. Harry said various venues had been tried in the past but attendance had not improved.

91.10 Can encourage people to come to OPC meetings but more likely to be successful engagement by going out to communicate with existing meetings/groups/venues – neighbourhood groups, focus groups etc - as people often aren't interested in going to this type of formal meeting.

91.12 Presentations could be given at Residents Associations, local societies and activities.

91.13 The growing network of LATs, although not coterminous with OPC constituencies, were ideal for promote older people's interests; OPC Members can go and participate in these across the City.

91.15 Key areas for OPC work programme:

(Concentrating on new ways of working actively to represent older people on priority subjects)

a) The Budget and its impact on older people's services.

b) New system of performance management for Adult Social Care. Potential role for OPC eg visiting/monitoring/ providing feedback.

c) More research needed on critical issues eg the impact of increasing energy prices and fuel poverty on older people.

- d) Hangleton Knoll Project, a good model for use elsewhere in the City, could be invited to speak to OPC .
- e) Who can look at the new census data, to analyse information on older people? Are there volunteers for this?
- f) Students from Sussex University could possibly help with research – provide brainpower/ computer power and inspire enthusiasm eg in Uni lecturers, researchers on OP issues.
- g) Free pass for telephone conferencing was useful initiative if an OPC member had one hour per week to work on this. Members were asked to volunteer.
- h) Francis Tonks suggested Road Safety for the OPC work programme.
- i) Peter Terry suggested Police Commissioner as an agenda item. Allow more time before invitation to OPC.
- j) Fit as a Fiddle exercise DVD can be distributed to sheltered housing schemes.
- k) Kat Pearce suggested closer partnership working by OPC deciding on an issue-based or activity-based approach and then identifying priority 'niches' for the partner organisations.
- l) Sue Howley asked how the OPC work plan would map on to the AFC headings.
- m) Agreed that the Joint Public meeting would be held on the 18 June OPC date and Members were asked to start suggesting suitable potential topics. (ACTION –Scrutiny, all)

92. ROLES AND RESPONSIBILITIES

92.1 Roles and responsibilities as printed were agreed with the exceptions that;

92.2 Peter Terry was Treasurer; Marion also wished to be involved in Adult Care and Health so Mike Bojczuk was happy to 'stand down' from ACH; Colin Vincent was the OPC rep on Grey Matters; Val was interested to be spokesperson on Culture issues and this was agreed.

92.3 Janet would be the OPC link with university students on intergenerational initiatives. She was concerned at the 'technology wall' eg computers, mobile phones between younger people and older people who often preferred personal rather than electronic contact. Janet wanted to build bridges.

93. FORWARD PLAN

93.1 Noted.

94. PUBLIC QUESTIONS, PETITIONS AND DEPUTATIONS

94.1 An issue raised by residents at Patching Lodge was being followed up by officers. The Chair Jack Hazelgrove was being updated on this.

95. OPC WORK PROGRAMME

95.1 Considered under Item 89 above.

96. MEMBERS ROUND UP

96.1 Peter had made representations about buses, especially numbers 37 and 56. Francis had visited several care homes. He was serving on a mental health steering group.

96.2 Jack was going to see a film on Older People's wellbeing. He welcomed Park Crescent Clinic having a greater role in Primary Care and Mental Health provision, that would prevent people having to go to Accident and Emergency – a principle that should be extended elsewhere.

96.3 Colin had looked at the Council's Forward Plan - a key document and needed to be followed up by OPC Members inputting to their respective Council Committees. There were advantages for OPC in attending Committees - he had been to Adult Care and Health (where Re-commissioning of Day Care Services, and Link issues eg the transition to Healthwatch were of central importance to older people), plus Overview and Scrutiny Committee (Citywide Parking Review) and would be going to Licensing and Joint Commissioning Board.

96.4 John was co-optee in the Public Toilet Provision scrutiny panel – scoping meeting on 26 November. Waste Advisory Group had been postponed.

96.5 Marion was an advisor at Age UK Brighton & Hove one day per week. She had been involved in filming at Hove Park for University research.

96.6 Harry said 20 older people had spoken to Year 7 at Portslade Community College, brought photos, answered questions eg 'what was on TV when you were young?.' His local LAT included young person representatives - misunderstandings between generations had been ironed out.

96.7 Val was interested in publicity and suggested 'Silver Screen' sessions at the Odeon and Duke of Yorks as ideal opportunities. Also asked for volunteers to take forward an older people's float at Pride.

96.8 OPC Administration Link Councillor

Cllr Geoffrey Bowden said OPC members can receive Committee agenda within the same timescale as the Committee Members. By arranging with the Committee Chair in advance, officer briefings can be requested on issues of concern to older people. Questions have to be replied to – petitions can be presented – policy and direction of travel can be influenced. This is a good way into media coverage. He reiterated that he was keen for OPC to be a regular consultee especially regarding the Culture Committee that he Chaired. Eg issues such as Seafont Strategy, Mobile Library debate.

97. 12PM BRIGHTON UNIVERSITY STUDENT

97.1 Five Sussex University media students were preparing a filmed documentary on links between young and old in Brighton & Hove. Had heard 'Grey Matters' and had great fun at Hangleton Knoll Project and, bringing experience from other countries, they plan to build on

this to produce a short documentary film develop greater intergenerational understanding locally.

97.2 Parts of the OPC meeting was filmed; Janet Wakeling invited the students to her home and other individual OPC Members would be contacted if they wished to be interviewed. The final result would be checked with the OPC Chair.

98. ANY OTHER BUSINESS

None.

The meeting concluded at 1.15pm

Signed

Chair

Dated this

day of




Brighton & Hove City Council

COMMITTEE WORK PROGRAMME

KING'S HOUSE
GRAND AVENUE
HOVE
BN3 2LS
www.brighton-hove.gov.uk

To be Published 3 December 2012

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

The Council has chosen to publish a **Committee Work Programme** setting out matters which are anticipated to come before the Council and/or a Committee during the next 12 months. The programme will detail both **key decisions**  and non-key decisions in the period covered by the Programme. Not all decisions can be listed because in some cases the need for a decision is not known at the time of publication. However an updated version of the Programme will be published on a monthly basis

The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

As a matter of good practice, the Council's Committee Work Programme highlights those items listed as key decisions to inform local residents of such matters that are to be considered. The exception being those issues which are dealt with under the urgency provisions.

∞ For each decision included on the Programme the following information is provided:

- the committee or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Programme is updated and published at the beginning of every month on the Council's web-site.

Meetings of the Council and Committees are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Plan please contact Mark Wall, Head of Democratic Services at Kings House, Grand Avenue, Hove, BN3 2LS, or telephone 01273 291006 or send an e-mail to mark.wall@brighton-hove.gov.uk.

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions Anticipated for January 2013				
POLICY & RESOURCES COMMITTEE				
25996	<p>Council Tax Base 2013/14 <i>Policy Committee Decision - Key</i> To set the council tax base and establish the estimated revenue from Council Tax for 2013/14</p> <p><i>Wards affected: All Wards</i></p>	17 Jan 2013		<p>Report of: Director of Finance</p> <p>Report Author: James Hengeveld Tel: 29-1242, Mark Ireland Tel: 29-1240</p>
32248	<p>Business Rates Retention forecast 2013/14 <i>Policy Committee Decision - Key</i> To approve the NNDR1 return for 2013/14 in time to notify DCLG and East Sussex Fire Authority by 31st January 2013. Member approval is likely to be required by legislation.</p> <p><i>Wards affected: All Wards</i></p>	17 Jan 2013 17 Jan 2013		<p>Report of: Director of Finance</p> <p>Report Author: Mark Ireland Tel: 29-1240, Heather Bentley Tel: 29-1244</p>
32506	<p>Submission City Plan, Part 1 <i>Policy Committee Decision - Key</i> Approval of the City Plan Part 1 (including three annexes and supporting documents) for publication consultation and submission to the Secretary of State</p> <p><i>Wards affected: All Wards</i></p>	17 Jan 2013 31 Jan 2013		<p>Report of: Strategic Director, Place</p> <p>Report Author: Helen Gregory Tel: 29-2293</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
30298	<p>Community Safety, Crime Reduction and Drugs Strategy 2011-2014 <i>Policy Committee Decision - Key</i> This document describes Brighton and Hove's Community Safety, Crime Reduction and Drugs Strategy for 2011-2014</p> <p><i>Wards affected: All Wards</i></p>	17 Jan 2013 31 Jan 2013		Report of: Commissioner Community Safety Report Author: Linda Beanlands Tel: 29- 1115, Charlotte Farrell Tel: 01273 - 1099
33114	<p>Public Health Transition <i>Policy Committee Decision - Key</i> <i>Wards affected: All Wards</i></p>	17 Jan 2013		Report of: Director of Public Health Report Author: Elizabeth Culbert Tel: 29-1515, Peter Wilkinson Tel: 01273 296562, Thalia Liebig Tel: 29-0445
26001	<p>Health and Safety Annual Service Plan 2013/14 <i>Policy Committee Decision - Key</i> To approve the annual service plan. To ensure transparency and accountability the Council details its planned health & safety enforcement and advice work in a service plan as required by Section 18 of the Health & Safety at Work etc Act 1974.</p> <p><i>Wards affected: All Wards</i></p>	17 Jan 2013 31 Jan 2013		Report of: Strategic Director, Place Strategic Director, Place Report Author: Roy Pickard Tel: 29-2145

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
25998	<p>Official Feed and Food Controls Service Plan 2013/14 <i>Policy Committee Decision - Key</i> To seek approval for the Feed and Food Controls Service Plan. To ensure transparency and accountability the Council details its planned food safety and standards work in a service plan as required by the food standards agency.</p> <p><i>Wards affected: All Wards</i></p>	<p>17 Jan 2013 31 Jan 2013</p>		<p>Report of: Strategic Director, Place</p> <p>Strategic Director, Place</p> <p>Report Author: Nick Wilmot Tel: 29-2157</p>
30019	<p>Quarterly Surveillance Report (January 2013) <i>Policy Committee Decision - non-Key</i> Update on surveillance activity carried out by officers in previous quarter</p> <p><i>Wards affected: All Wards</i></p>	<p>17 Jan 2013</p>		<p>Report of: Director of Finance</p> <p>Report Author: Jo Player Tel: 29-4086</p>
32849	<p>Adoption of the East Sussex, South Downs and Brighton & Hove Waste and Minerals Plan <i>Policy Committee Decision - Key</i> To seek adoption of the East Sussex, South Downs and Brighton & Hove Waste and Minerals Plan</p> <p><i>Wards affected: All Wards</i></p>	<p>17 Jan 2013 31 Jan 2013</p>		<p>Report of: Strategic Director, Place</p> <p>Strategic Director, Place</p> <p>Report Author: Mike Holford Tel: 29-2501, Steve Tremlett Tel: 29-2108</p>

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
32986	<p>Article 4 direction – Houses in Multiple Occupation <i>Policy Committee Decision - Key</i> Report seeking a committee decision on whether to confirm the proposed article 4 direction that would give planning controls over the location of new houses in multiple occupation in five wards along the Lewes Road.</p> <p><i>Wards affected: Hanover & Elm Grove; Hollingdean & Stanmer; Moulsecoomb & Bevendean; Queen's Park; St Peter's & North Laine</i></p>	17 Jan 2013		Report of: Strategic Director, Place Report Author: Hamish Walke
30942	<p>Former Peter Pan site - Lease agreement <i>Policy Committee Decision - Key</i></p> <p><i>Wards affected: East Brighton</i></p>	17 Jan 2013		Report of: Strategic Director, Place Report Author: Toni Manuel Tel: 29-0394
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE				
28399	<p>Shoreham Harbour Joint Area Action Plan and Development Briefs <i>Policy Committee Decision - Key</i> To agree to public consultation on issues and options for the (draft) Shoreham Harbour Joint Area Action Plan. The Plan is being produced jointly with Adur District Council and West Sussex County Council.</p> <p><i>Wards affected: South Portslade; Wish</i></p>	17 Jan 2013		Report of: Strategic Director, Place Report Author: Mike Holford Tel: 29-2501

12

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
CHILDREN & YOUNG PEOPLE COMMITTEE				
32886	<p>Options for providing additional school places in 2013 and 2014 <i>Policy Committee Decision - Key</i> To report the outcome of the consultations on additional school places agreed at the CYP committee on 15th October 2012. To agree to progress to the next stage of consultation, the publication of statutory Notices, on schemes to be progressed for September 2013.</p> <p><i>Wards affected: All Wards</i></p>	14 Jan 2013		<p>Report of: Strategic Director, People</p> <p>Report Author: Gillian Churchill Tel: 29-3515, Gil Sweetenham Tel: 29-3474</p>
32905	<p>Review of Secondary School Catchment Areas 2013 <i>Policy Committee Decision - Key</i> To report the outcome of the consultation on secondary school catchment areas. To recommend to full council any proposed changes to the secondary catchment areas resulting from the consultation.</p> <p><i>Wards affected: All Wards</i></p>	14 Jan 2013 31 Jan 2013		<p>Report of: Strategic Director, People</p> <p>Report Author: Gillian Churchill Tel: 29-3515, Gil Sweetenham Tel: 29-3474</p>

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
TRANSPORT COMMITTEE				
31368	<p>City Wide Parking Review <i>Policy Committee Decision - Key</i> A report on the results of the city wide parking review consultation including a local authorities comparison research together with recommendations in respect of parking management policy and a proposed programme of resident parking scheme consultations</p> <p><i>Wards affected: All Wards</i></p>	15 Jan 2013		<p>Report of: Strategic Director, Place</p> <p>Report Author: Owen McElroy Tel: 29-0368</p>
32489	<p>Resident parking scheme consultation results <i>Policy Committee Decision - non-Key</i> The results of the consultation in the London Road Station North and Round Hill areas.</p> <p><i>Wards affected: Hollingdean & Stanmer; Preston Park; St Peter's & North Laine</i></p>	15 Jan 2013		<p>Report of: Strategic Director, Place</p> <p>Report Author: Charles Field Tel: 29-3329</p>
31383	<p>Amex Community Stadium Residents Parking Proposals - Consideration of Informal Consultation Results <i>Policy Committee Decision - non-Key</i> To consider the results of the informal consultation into proposed resident parking schemes for Coldean and Moulsecoomb</p> <p><i>Wards affected: Hollingdean & Stanmer; Moulsecoomb & Bevendean</i></p>	15 Jan 2013		<p>Report of: Strategic Director, Place</p> <p>Report Author: Owen McElroy Tel: 29-0368</p>

14

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
32449	<p>Old Town traffic Regulation Orders <i>Policy Committee Decision - non-Key</i> Consideration of objections to Traffic Regulation Orders advertised as part of the Old Town transport scheme</p> <p><i>Wards affected: Regency</i></p>	15 Jan 2013		Report of: Strategic Director, Place Report Author: Tom Campbell Tel: 29-3328
31986	<p>Seven Dials Improvement Project - Consultation Results and Way Forward <i>Policy Committee Decision - Key</i> To outline the results of the public consultation and seek permission to advertise TRO's and commence construction of the scheme</p> <p><i>Wards affected: Goldsmid; Queen's Park; Regency; St Peter's & North Laine</i></p>	15 Jan 2013		Report of: Strategic Director, Place Report Author: Tabitha Rohrer, Robin Reed Tel: 29-3856
HOUSING COMMITTEE				
32159	<p>Housing Revenue Account Budget 2013/14 <i>Policy Committee Decision - Key</i> To agree the budget estimates including savings proposals, reserve levels, rent and service charge levels, for the Housing Revenue Account (HRA) 2013/14 and recommend approval by Policy & Resources & Full Council.</p> <p><i>Wards affected: All Wards</i></p>	16 Jan 2013 14 Feb 2013		Report of: Director of Finance, Strategic Director, Place Report Author: Sue Chapman Tel: 29-3105

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
32157	<p>Housing Revenue Account Capital Programme 2013-2016 <i>Policy Committee Decision - Key</i> To agree the Housing Revenue Account Capital Programme Budget and financing for 2013/14 and recommend approval by Policy & Resources Committee</p> <p><i>Wards affected: All Wards</i></p>	<p>16 Jan 2013</p> <p>14 Feb 2013</p>		<p>Report of: Director of Finance, Strategic Director, Place</p> <p>Report Author: Susie Allen Tel: 294499</p>
31587	<p>Tenancy Strategy 2013 <i>Policy Committee Decision - non-Key</i> The Localism Act makes it a statutory duty for each local authority in England to produce and publish a strategic Tenancy Strategy that will guide providers of social housing in development of their tenancy policies.</p> <p><i>Wards affected: All Wards</i></p>	<p>16 Jan 2013</p>		<p>Report of: Strategic Director, Place</p> <p>Report Author: Andy Staniford Tel: 29-3159</p>
ADULT CARE & HEALTH COMMITTEE				
31327	<p>Fee Levels in Adult Social Care Services 2013/14 <i>Policy Committee Decision - Key</i> To approve the fee's that will be paid to service providers for adult social care services.</p> <p><i>Wards affected: All Wards</i></p>	<p>21 Jan 2013</p>		<p>Report of: Director of Adult Social Services</p> <p>Report Author: Anne Hagan Tel: 01273 296370, Jane MacDonald Tel: 29-5038</p>

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
31380	<p>Charging for Adult Social Care Services 2013/14 <i>Policy Committee Decision - Key</i> This report proposes the financial charges for people who use social care services during 2013/14.</p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2013		<p>Report of: Director of Adult Social Services</p> <p>Report Author: Angie Emerson Tel: 01273 295666</p>
32563	<p>Review of Home Care Contract <i>Officer Decision - Key</i> This report summarises the issues that have emerged through the review of the implementation of the new home care contract and details options for consideration</p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2013	Not applicable	<p>Report of: Director of Adult Social Services</p> <p>Report Author: Debbie Greening Tel: 29-5739</p>
Decisions Anticipated for February 2013				
POLICY & RESOURCES COMMITTEE				
26069	<p>Targeted Budget Management (TBM) 2012/13 Month 9 <i>Policy Committee Decision - Key</i></p> <p><i>Wards affected: All Wards</i></p>	14 Feb 2013		<p>Report of: Director of Finance</p> <p>Report Author: Nigel Manvell Tel: 29-3104, Jeff Coates Tel: 29-2364</p>

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
26018	<p>General Fund Revenue Budget & Council Tax 2013/14 <i>Policy Committee Decision - Key</i> To agree the revenue budget and council tax for 2013/14 and recommend approval by Full Council</p> <p><i>Wards affected: All Wards</i></p>	14 Feb 2013 28 Feb 2013		Report of: Director of Finance Director of Finance Report Author: Mark Ireland Tel: 29-1240, James Hengeveld Tel: 29-1242
26020	<p>Capital Resources & Capital Investment Programme 2013/14 <i>Policy Committee Decision - Key</i> To agree the planned capital investment programme for all council services and recommend approval by Full Council.</p> <p><i>Wards affected: All Wards</i></p>	14 Feb 2013 28 Feb 2013		Report of: Director of Finance Director of Finance Report Author: James Hengeveld Tel: 29-1242
26054	<p>Housing Revenue Account Budget 2013/14 <i>Policy Committee Decision - Key</i> To agree the budget estimates including savings proposals, reserve levels, rent and service charge levels, for the Housing Revenue Account (HRA) 2013/14 and recommend approval by Full Council.</p> <p><i>Wards affected: All Wards</i></p>	14 Feb 2013 28 Feb 2013		Report of: Strategic Director, Place Strategic Director, Place Report Author: Sue Chapman Tel: 29-3105

18

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
32155	<p>Housing Revenue Account Capital Programme 2013-2016 <i>Policy Committee Decision - Key</i> To agree the Housing Revenue Account Capital Programme Budget and financing for 2013/14</p> <p><i>Wards affected: All Wards</i></p>	<p>14 Feb 2013</p> <p>14 Feb 2013</p>		<p>Report of: Strategic Director, Place, Director of Finance</p> <p>Report Author: Susie Allen Tel: 294499</p>
32799	<p>Risk Management Strategy 2013 <i>Policy Committee Decision - Key</i> To seek approval for the city council's Risk Management Strategy 2013.</p> <p><i>Wards affected: All Wards</i></p>	<p>14 Feb 2013</p>		<p>Report of: Director of Finance</p> <p>Report Author: Jackie Algar Tel: 29-1273</p>
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE				
31259	<p>Alternative Model for Delivery of Visitor Information Service <i>Policy Committee Decision - Key</i> To seek committee approval for an alternative model of delivery of the Visitor Information Service.</p> <p><i>Wards affected: All Wards</i></p>	<p>15 Feb 2013</p> <p>7 Mar 2013</p>		<p>Report of: Strategic Director, Communities</p> <p>Report Author: Suzanne Mantell Tel: 29 - 2613</p>

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
ENVIRONMENT & SUSTAINABILITY COMMITTEE				
Decisions Anticipated for March 2013				
POLICY & RESOURCES COMMITTEE				
30151	<p>Annual Investment Strategy 2013/14 <i>Policy Committee Decision - Key</i> A report to recommend the 2013/14 Annual Investment Strategy</p> <p><i>Wards affected: All Wards</i></p>	<p>21 Mar 2013 28 Mar 2013</p>		<p>Report of: Director of Finance</p> <p>Director of Finance</p> <p>Report Author: Peter Sargent Tel: 29-1241</p>
26151	<p>Planned Maintenance Budget Allocation 2013-14 and Programme of Works for the Council's Operational Buildings <i>Policy Committee Decision - Key</i> Report on the proposed 2013-14 budget allocation of planned maintenance works to the council's operational buildings to include civic, historic, commercial and social care properties.</p> <p><i>Wards affected: All Wards</i></p>	<p>21 Mar 2013</p>		<p>Report of: Strategic Director, Place</p> <p>Report Author: Angela Dymott Tel: 29-1450</p>
30149	<p>Treasury Management Policy Statement 2013/14 <i>Policy Committee Decision - Key</i> A report to recommend the 2013/14 Treasury Management Policy Statement, incorporating the Treasury Management Practices and Schedules</p> <p><i>Wards affected: All Wards</i></p>	<p>21 Mar 2013</p>		<p>Report of: Director of Finance</p> <p>Report Author: Peter Sargent Tel: 29-1241</p>

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
ADULT CARE & HEALTH COMMITTEE				
30920	<p>Developments at Craven Vale <i>Policy Committee Decision - Key</i> For noting Joint Adult Social Care and Health capital developments with an on going service and revenue commitments. The build is in Queens Park ward but the services is for the whole city.</p> <p><i>Wards affected: All Wards</i></p>	<p>28 Jan 2013</p> <p>18 Mar 2013</p> <p>21 Mar 2013</p>		<p>Report of: Director of Adult Social Services</p> <p>Director of Adult Social Services</p> <p>Director of Adult Social Services</p> <p>Report Author: Jane MacDonald Tel: 29-5038</p>
CHILDREN & YOUNG PEOPLE COMMITTEE				
28157	<p>Admissions Arrangements for Brighton & Hove Schools 2014/15 <i>Policy Committee Decision - Key</i> To set out the proposed admission arrangements for community schools for 2014/15 and proposed admission numbers for all maintained schools in the City.</p> <p>To set out the revised schemes for co-ordinated admissions, including key dates, and also the background to consultation with Voluntary Aided schools on their admission arrangements.</p> <p><i>Wards affected: All Wards</i></p>	<p>11 Mar 2013</p> <p>28 Mar 2013</p>		<p>Report of: Strategic Director, People</p> <p>Strategic Director, People</p> <p>Report Author: Gil Sweetenham Tel: 29-3474</p>

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
HOUSING COMMITTEE				
TRANSPORT COMMITTEE				
LICENSING COMMITTEE				
Decisions Anticipated for April 2013				
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE				
ENVIRONMENT & SUSTAINABILITY COMMITTEE				
TRANSPORT COMMITTEE				
31388	<p>Amex Community Stadium Residents Parking Proposals - Consideration of Objections and Representations to Traffic Regulation Orders</p> <p><i>Policy Committee Decision - non-Key</i></p> <p>To consider the results of the formal consultation following advertising of traffic regulation orders for proposed resident parking schemes for Coldean and Moulsecoomb.</p> <p><i>Wards affected: Hollingdean & Stanmer; Moulsecoomb & Bevendean</i></p>	30 Apr 2013		<p>Report of: Strategic Director, Place</p> <p>Report Author: Owen McElroy Tel: 29-0368</p>

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions Anticipated for May 2013				
POLICY & RESOURCES COMMITTEE				
26158	Asset Management Fund 2013/14 <i>Policy Committee Decision - Key</i> To seek approval for the allocation of the Asset Management Fund 2013/14 <i>Wards affected: All Wards</i>	2 May 2013		Report of: Strategic Director, Place Report Author: Angela Dymott Tel: 29-1450
30021	Quarterly Surveillance Report (May 2013) <i>Policy Committee Decision - non-Key</i> Update on surveillance activity carried out by officers in previous quarter <i>Wards affected: All Wards</i>	2 May 2013		Report of: Director of Finance Report Author: Jo Player Tel: 29-4086
HOUSING COMMITTEE				
Decisions anticipated for June 2013				
POLICY & RESOURCES COMMITTEE				
ADULT CARE & HEALTH COMMITTEE				
CHILDREN & YOUNG PEOPLE COMMITTEE				
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE				
HOUSING COMMITTEE				

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
LICENSING COMMITTEE				
Decisions anticipated for July 2013				
Decisions anticipated for August 2013				

ITEMS PREVIOUSLY LISTED IN THE COMMITTEE WORK PROGRAMME BUT NOW WITHDRAWN OR DEFERRED FOR THE REASONS STATED				
29414	<p>Volks Railway- Replacement of Siding Sheds <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected: Rottingdean Coastal</i></p>			<p>Report of: Strategic Director, Communities</p> <p>Report Author: Toni Manuel Tel: 29-0394</p>
29463	<p>Patcham Court Farm Site <i>Policy Committee Decision - Key</i></p> <p><i>Wards affected: Patcham</i></p>			<p>Report of: Strategic Director, Resources</p> <p>Report Author: Ralph Long Tel: 29-1442, Angela Dymott Tel: 29-1450</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
29738	<p>Patcham Court Farm Site - Exempt Category 3 <i>Policy Committee Decision - non-Key</i> Re-marketing of development site</p> <p><i>Wards affected: Patcham</i></p>			<p>Report of: Strategic Director, Resources</p> <p>Report Author: Angela Dymott Tel: 29-1450</p>

Older People's Council (OPC) Work Programme 2011-2012

Agenda items/ Speakers	Reason for the agenda item	Outcome & Monitoring
20 November Kings House 10.15am		
Working group meeting	OPC working Spokesperson roles Work planning through to September	
18 December 2012 Kings House 10.15am		
10.15am The Keep: Wendy Walker 11.15am – Charges and Fees in Adult Social Care: Anne Hagan, Head of Commissioning and Partnerships 12noon –New Dynamics of Ageing Programme: John Barry	OPC Request Item on the Forward Plan	
22 January 2013 Jubilee Library CR1 10.15am		
Budget Consultation re Older Peoples' Services Senior Finance and Housing Officers invited 10.45am Councillor Ro Jarrett, Chair Adult Care & Health Committee and Denise d'Souza		
19 February 2013 KH 10.15am		
'Getting Around the City'		

Older People's Council (OPC) Work Programme 2011-2012

19 March 2013 10.30am Jubilee Library CR1 10.15am		
23 April Kings House 10.15am		
21 May Kings House 10.15am		
18 June 2013 10.15am Jubilee Library CR1 10.15am		
23 July Kings House 10.15am		
20 August Kings House 10.15am		
17 September 2012 10.15am AGM Jubilee Library CR1		
22 October KH 10.15am		
19 November KH 10.15am		

Possible items for work programme:

- Police & Crime Commissioner (Summer 2013)
- Planning
- Licensing
- GP's
- Home Care Services
- Alcohol and Older people
- Older People's Strategy
- Environment Improvement Team